



Emergency Procedures

Fire and Disaster Drills

Fire, lock-down, evacuation, and tornado drill instruction will be discussed during the first week of each semester. Students need to understand and follow these procedures. Instructions will be posted on the bulletin board in each teacher's room. When the alarm is sounded, students should follow the direction of teachers or others in charge quickly, quietly, and in an orderly manner.

Emergency Closings

Weather conditions may occur which will make it necessary for campuses to be closed. Parents and students are advised to view website and listen to local radio or television for announcements that the school will be closed.

Emergency Early Release

If bad weather occurs during the day, we will begin dismissal 5-10 minutes early in order to expedite the process (see procedures below). If the weather is so extreme as to cause the school to have an emergency early release, parents will be contacted via the automated system to come early and pick up students.

Extreme Weather Dismissal

- Extreme weather includes very heavy precipitation, thunderstorms, high temperatures above 95°, low temperatures below 40°, or excessively high winds.
- When there are extreme weather conditions, all dismissals will be conducted from **inside the building**.
- The front office will contact the parents during DEAR via the automated phone system to inform the parents that an Extreme Weather Dismissal will take place.
- We have instituted these policies for the **safety** of all our students. **Please be patient as Extreme Weather Dismissals will take some additional time.**